

Scenic Oak Property Owners Association  
RULES FOR USE OF SCENIC OAKS CLUBHOUSE

1. The building may only be reserved for use by a member of Scenic Oaks Property Owner's Association and the member **MUST** be present during the entire time the building is in use.
2. The member must be current on all dues and fees payable to the Association.
3. The building **MAY NOT** be used for either business or profit activities.
4. **DEPOSITS and FEES REQUIRED:**
  - a. Small Groups – 25 people or less – (if alcohol is present/served refer to Large Groups information)
    - i. Use Fee = \$25
    - ii. Deposit = \$100
  - b. Large Groups – 26 or more people **OR** if alcohol is to be present/served regardless of group size)
    - iii. Use Fee = \$50
    - iv. Deposit = \$500
5. **The deposit will be returned IF there are no damages AND the following cleaning is done:**
  - a) If food or drinks are served, the floor must be mopped.
  - b) If stains or footprints are visible the floor must be mopped.
  - c) The sinks and countertops (bar and bathroom) and water fountains must be wiped down with Chlorox wipes.
  - d) ALL commodes and urinals (including the rim and floor beneath it) must be cleaned and wiped down with sanitary (Clorox, etc.) wipes.
  - e) All trash is removed from the property. Trash should not be deposited in the Water Company trash bin.
6. Cleaning supplies (mop, bucket, pine sol, etc.) are available at the building. A checklist will be provided on the day of use.
7. Under no circumstances can anything be attached, glued or stapled to the walls or ceiling for the purpose of decorating or any other purpose.
8. **NO GUM or SMOKING** is allowed.
9. No fires or candles should be lit.
10. Anyone using the building (especially children) **MUST** stay in the building or the patio. Running around the grounds and/or milling about the property is not permitted.

SCENIC OAKS PROPERTY OWNERS ASSOCIATION

Rules for Use of SOPOA Building

11. If anything is attached or anchored to the property such as a bounce house, approval should be obtained from Curtis Marsh prior to attaching or anchoring so that the sprinkler system is not damaged.
12. There will be no parking on the grass areas of the Water Company. Parking is allowed on the driveway and marked parking areas.
13. The member must sign a Release, Hold Harmless and Indemnification Agreement (see attached) and the type of activity to be held in the building must be disclosed.

Agreed to and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Renter Signature: \_\_\_\_\_

Individually and as Representative for:

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Date/Time of Use: \_\_\_\_\_